



**AGENDA  
ADMINISTRATIVE SERVICES COMMITTEE**

**Nov. 20, 2025      10:00 A.M.**

**Caucus Suite 204**

- I. Call to Order**
- II. Review Minutes from Previous Meetings**
  - Adopt minutes of regular meeting Sept.25, 2025
- III. Public Participation**
- IV. Purchasing**
  - Current/upcoming project update
- V. Information Technology (IT)**
  - Replace UPS on switches
- VI. County Manager**
  - FY 2026 budget discussion
- VII. Human Resources**
  - HR monthly presentation
- VIII. Parks and Recreation**
  - Upcoming advertising contracts
- IX. Tax Assessor**
  - Board of Equalization appeals update. Final week of regularly scheduled appeals is Dec. 15, reschedules will be heard the week of Jan. 5, 2026
  - Staffing updates
- X. Facilities**
  - Update on Law Enforcement Center design plans

- XI. Chief of Staff Report**
- XII. Chair's Report**
- XIII. Other Business**
- XIV. Adjourn**

*Next meeting Jan. 22, 2026, 10 a.m.*